

Forest Hill 2012/13 Assembly Fund Project Form



SECTION A: Overview

Which assembly is this project for?

FOREST HILL

Project Title: Use this space to provide a short, but descriptive, title of your project.

TOWN CENTRE PLANTING

Delivery organisation & contact details:

Organisation	FOREST HILL SOCIETY
Contact person	
Telephone	
Address	
Email address	

SECTION B: Project Description

Use this space to describe the project and, most importantly, what it will achieve.

Funds are required to renew and improve the planting in the town centre. The Forest Hill Society maintains twelve planters, the raised beds outside the station and the beds outside the job centre.

Which assembly priority and action does the project address? The assembly priorities and action plan are available from the assembly coordinator.

- **Town centre regeneration and revitalisation.**
- ~~Growing community facilities within the ward.~~
- **Improving and safeguarding our environment including parks and open spaces.**
- ~~Better facilities for all, young and old.~~

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Who will be involved in your project? Use this space to provide some information. Will your project involve local residents, Council officers, other partners? Do you need any external expertise to help you run your project? Think about the different ways in which people will be involved in your project.

LOROL – Station Operator
Volunteers from Forest Hill Society

SECTION C: Project Resources

How much will the project cost? Use this space to provide details on how much money you need to run the project. Please be as detailed as you can. If you don't know precise figures, please estimate, but indicate where you have done this. Please also note that expenditure and income must be the same, if this is not the case please speak with the local assemblies team.

Expenditure			
Cost for plants, compost and fertilizer			£800=00
Total Project Expenditure			£800=00
Income			
Assembly Fund requirement			£800=00
Other Council funding (please specify)			
Other funding (please specify)	Applied for	Confirmed	
Total Project Income			£800=00

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SECTION D: Project Delivery

How will you go about delivering this project? Who will be helping you to run it? Are you relying on specialist knowledge or skills, such as an expert in construction? Use this space to tell us who is responsible for the different phases of the project.

The funds will be used to purchase the necessary plants, compost and fertiliser to maintain the planters and beds previously furnished by the local assembly in previous years. We hope to work with the Horniman Museum and local schools to grow some plants ourselves, but this has not been confirmed at the time of application.

Project Management Team

Please provide details of the key people who will be delivering this project.

Name	Contact Number	Email address
QUETTA KAYE ENVIRONMENT COMMITTEE		
RICHARD HIBBERT	As above	

Key stages in delivering the project

The project must be completed by the end of November 2013. Please indicate when the project will start and end, and key stages in between.

Action	Lead Person	Deadline
Plant Spring bulbs etc	QK	31-11-12
Plant summer bedding	QK	31/05/13

SECTION E: Impact

Use this section to describe the impact that the project will have on other people within the ward. Think about whether it will help a particular community. Does your project particularly impact on, for example, disabled people, children or older people?

The Forest Hill Society has been responsible for planting at the station since 2010

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and now has a total of twelve planters to maintain as well as the raised beds outside the station and job centre.

An attractive town centre will help increase people's sense of belonging and place

SECTION F: Risks

Think about what some of the risks associated with the project and what will be done to minimise their impact. If you're planning an outdoor event, for example, what would happen if it rained?

Successful planting relies on sufficient volunteers to water and maintain plants.

Some plants are stolen each year. We will place signs on the planters explaining that they are maintained by volunteers and appeal for new helpers.

SECTION G: Evaluation

How will we know if the project has been a success? Use this space to outline what success will look like. For example, for a children's playground success might be lots of children using it on a daily basis and good feedback from parents and other members of the community.

This project will be rated as a success if it improves the look of the town centre and is commented on by locals and judges from Lewisham in Bloom and RHS It's Your Neighbourhood schemes.